

# ILLINOIS ASSOCIATION OF PRIVATE SCHOOLS FOR EXCEPTIONAL CHILDREN

## By-Laws

### Article 1

#### **Name and Purpose**

- Section 1. The name of the consortium shall be the Illinois Association of Private Schools for Exceptional Children, IAPSEC.
- Section 2. The Illinois Association of Private Schools for Exceptional Children is a free-standing and independent group of private schools interested in the general welfare of children with exceptional needs and the quality of special education made available to them.
- Section 3. The purpose of the Association is to assure that a high standard of special education, care, and treatment is available to all categories of children with exceptional needs in the State of Illinois. The above stated purpose is to be accomplished through the following activities of the Association.
- Review legislation and advocate for private schools serving children with exceptional needs served by private schools.
  - Review Illinois State Board of Education rules and regulations governing public and private special education; advocate and provide input on behalf of children with exceptional needs served by private schools.
  - Provide input to the private school representatives on state advisory councils, e.g., the Illinois Advisory Council for the Education of Handicapped Children, etc.
  - Share program information with other private schools.
  - Share training resources with other private schools and develop training coalitions with other organizations.

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## Article II

### **Membership Dues/Fees**

- Section 1 Membership shall be open to all Illinois private schools who are interested in promoting the general welfare and education of children with exceptional needs.
- ~~Section 2 Any member school may withdraw from the Association by written notice to the membership chairmen.~~
- Section 2 Individuals may hold associate membership status as supporters of the Association by payment of annual fee.
- Section 3 Initial membership dues and associate member fees shall be due upon application for membership and annually thereafter on October 1 of each year.
- Section 4 The amount of dues and associate members fees shall be established each year ~~by the Executive Board.~~  
*by quorum at the July meeting.*
- Section 5 Dues and fees shall be paid annually.
- Section 6 The member school representative ~~on the Executive Board~~ *must be the chief administrator* of the school or equivalent designee with full responsibility and duty to act on behalf of the chief administrator of the member school.
- Section 7 A quorum is defined as a majority of the voting members present.*
- ~~Section 8 Agencies with multiple schools will hold only one membership.~~
- Section 8 Each dues paying member *school* will have only one vote.
- Section 9 Associate members do not have any voting rights.

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## Article III

### **Organizational Structure and Leadership**

~~Section 1~~ The Illinois Association of Private Schools for Exceptional Children shall be a state wide association with two major regional subcommittees: namely

- ~~• The Greater Chicago/Northern Illinois Regional Committee~~
- ~~• The Southern/Mid Illinois Regional Committee~~

~~These regional committees will focus on local regional issues and interests leaving the state wide legislative and governmental issues to the state wide organization.~~

Section 1 The state-wide association's organizational leadership structure will consist of the following offices:

President

1<sup>st</sup> Vice President – Chicago/Northern Illinois  
Regional Committee Chair

2<sup>nd</sup> Vice President – Southern/Mid Illinois  
Regional Committee Chair

Secretary

Treasurer

~~Section 3~~ The state wide association organizational leadership will consist of the above named officers, plus ten (10) member representatives who, together with the five (5) officers shall constitute the Executive Board. There may also be "ex officio" members selected by the Executive Board.

Section 2 All officers shall be elected for two year terms. A slate of officers is to be presented to the entire attending membership by the Nominating Committee appointed by the President.

- The slate of officers shall be elected at the Annual Meeting.
- Officers will commence their duties beginning October July 1 of the date following their election.

- Section 3            The ten (10) additional members of the Executive Board shall be elected for staggered three year terms of office to provide for rotation of membership in the Executive Board. The Executive Board shall be elected at the Annual Meeting, and assume their offices beginning October 1 of the date following their election.
- ~~Section 6            The fiscal year of IAPSEC will be July 1 thru June 30. The Executive Board will meet a minimum of once per quarter.~~
- ~~Section 7            All committee chairpersons will be appointed by the President. The organization shall have five (5) standing committees:~~
- ~~1. Membership~~
- ~~2. Program~~
- ~~3. Legal Legislature/Government Relation~~
- ~~4. Nomination (Ad Hoc)~~
- ~~5. Finance~~
- ~~Free Standing Committees may be formulated by the Executive Board as needed. The chairperson of the Standing Committee must submit written reports to the Executive Board at the quarterly meetings.~~
- Section 4            The organization shall have a minimum of ~~four (4)~~ *two (2)* membership meetings to be held ~~quarterly~~ *semi-annually*, one of which is held the ~~third~~ *fourth* quarter meeting will be the Annual Meeting. The Executive Board will meet once per quarter.
- Section 5            All officers and ~~members~~ *Executive Board members* shall act without pay or compensation *from* IAPSEC.
- Section 6            The President, upon approval ~~of the Executive Board~~ *of a quorum* shall retain contractual services as needed, to fulfill the mission of the organization.

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Article IV

**Fiscal**

- Section 1            The fiscal year of IAPSEC will be July 1 thru June 30.*
  
- Section 2            IAPSEC will contract for an external audit annually.*
  
- Section 3            The treasurer can write checks on behalf of IAPSEC to pay expenses up to \$500.00. Checks over \$500.00 must also have signature of the President.*

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Article ~~IV~~ V

**By-Law Amendment**

Section 1 IAPSEC by-laws may be amended by a vote of the membership present at a scheduled membership meeting, provided a written copy of the recommended change is submitted to the full membership 30 days prior to a scheduled membership meeting.

Section 2 Suggestions for By-laws changes may be submitted to *the President* the Executive Board in writing at any time. Only the Executive Board may make recommendations for changes in the By-laws

Adopted: 4/89  
Revised: 9/93  
*Revised: 11/04*